



MIAMI-DADE COUNTY PUBLIC SCHOOLS  
2022-2023 TITLE I SCHOOL-LEVEL PARENT AND FAMILY ENGAGEMENT PLAN (PFEP)  
PRINCIPAL'S ASSURANCE



School Name:	ARCHCREEK ELEMENTARY SCHOOL	Loc.#	0341
Principal's Name:	Dr. Myriam P. Delisma-Pierre		

Hereby certifies that all facts, figures, and representations made in this plan are true, correct, and consistent with the statement of assurances. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds for the Parent and Family Engagement (PFE) Program. All records including appendices, referenced in this document as 1-14, necessary to substantiate these requirements will be available for review by appropriate District, State and Federal staff for a minimum of five (5) years. I further certify that all expenditures will be committed on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited. This Parent and Family Engagement Plan (PFEP) has been jointly developed and agreed upon by stakeholders (e.g., staff, families, community members, etc.) in compliance with Title I, Part A, federal funding regulations. The school will adhere to the plan of action for parent and family engagement activities throughout the academic year and will ensure its transparency of efforts by providing communication to parents and families in multiple languages, flexible meeting times, needs-based workshops, and accommodations to parents and families with special needs. Additionally, the school will disseminate this document in multiple languages and make it accessible by publishing it on our school's website. The school will also ensure that this PFEP is aligned to the School Improvement Process (SIP) for the current school year.

**PARENT AND FAMILY ENGAGEMENT PLAN ASSURANCES**

The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101, ESEA;

Engage the parents and family of children served in Title I, Part A in decisions about how Title I, Part A, funds reserved for parental involvement are spent [Section 1116(a)(3)(b)];

Jointly develop/revise, with parents and families, the School-level PFEP, distribute it to parents of participating children, and make the plan available to the local community [Section 1116 (b)(1)];

Engage parents and families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the School-level PFEP and the joint development of the schoolwide program plan under Section 1116(c)(3);


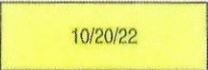
Use the findings of the Parent and Family Engagement Plan review to design strategies for more effective parent and family engagement and to revise, if necessary, the school's Parent and Family Engagement Plan [Section 1116(a)(E)];

If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents and families of participating children, the school will submit parent comments with the plan when the school submits the plan to the Local Educational Agency (LEA) [Section 1116(b)(4)];

Provide each parent and family with an individualized student report about the performance of their child on the State assessments [Section 1112(e)(1)(B)(i)];


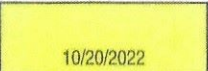
Provide each parent and family timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned [Section 1112(e)(1)(B)(ii)]; and

Provide each parent and family timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1112 (e)(1)(A)].

 Signature of Principal or Designee	 10/20/22 Date Signed
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**ADOPTION**

The Title I School-level Parent and Family Engagement Plan (PFEP) has been developed jointly and agreed upon with parents of children participating in Title I, Part A Schoolwide Programs as evidenced by the Educational Excellence School Advisory Council (EESAC) meeting minutes. This plan was adopted by the school during the first EESAC meeting of the 2022-2023 school year.

 EESAC Chairperson Signature	 10/20/2022 Date Signed
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<b>Principal's Name:</b>	Dr. Myriam P. Delisma-Pierre		
<b>MISSION STATEMENT</b>			
To enhance parent and family engagement, access, and advocacy in order to build parents' and families' capacity for stronger parent, family, school and community engagement, in support of measurable improvement in student achievement.			
The Title I School-level PFEP is a shared responsibility, parents and family members will provide input in the update and review of the PFEP and assist in providing high quality instruction for all learners, as evidenced by the school's Title I Annual Parent Meeting and Educational Excellence School Advisory Council. The PFEP is presented during EESAC meetings and the Annual Parent Meeting About the Benefits of the Title I Schoolwide Program. by an administrator.			
<b>Focus Area</b>	<b>Evidence</b>	<b>Meeting Name</b>	
The School-level PFEP is a shared responsibility.	The school will present the Title I School-level PFEP for input, review, and approval by all stakeholders and document the discussion in the EESAC meeting minutes. The PFEP will be made available to all parents and families upon agreement by all stakeholders during EESAC.	1. EESAC Meeting minutes includes review and discussion of Title I School-level Parent and Family Engagement Plan (PFEP) from the Office of School Improvement (OSI)	
<b>Focus Area</b>	<b>Evidence</b>	<b>Timeline</b>	
Parents/families will assist in providing high quality instruction for all learners.	Title I School-Parent Compact	2. Title I School-Parent Compact	August 2022-June 2023
	Monitoring attendance		
	Monitoring homework completion		
	Participation in decisions relating to the child's education	3. Title I Notification Flyer	
<b>INVOLVEMENT OF PARENTS</b>			
In an organized, and timely manner, the school will involve parents and family members in the planning, review, and improvement of the Title I Schoolwide Program including involvement in decision-making of how supplemental funds for Title I will be used, as follows:			
<b>Focus Area</b>	<b>Evidence</b>	<b>Meeting Type</b>	
Parents and families' engagement in the decision-making process of how Title I Schoolwide Program supplemental funds will be used.	Parents and families will be given the opportunity to provide input in the decision making process of how Title I Schoolwide Program supplemental funds will be used as evidenced in the Title I Annual Parent meeting minutes.	4. Annual Parent Meeting About the Benefits of the Title I Schoolwide Program minutes with discussion of Title I Parent and Family Engagement Plan (PFEP) and Title I Budget Allocation	
Parents and families' engagement in the planning, review, and improvement of Title I Schoolwide Program and Title I School-level PFEP.	During the Annual Parent Meeting About the Benefits of the Title I Schoolwide Program, parents and families will be encouraged to provide input in the planning, review, and improvement of the Title I Schoolwide Program, including the Title I School-level PFEP, as evidenced by meeting minutes.		
<b>COORDINATION AND INTEGRATION WITH OTHER FEDERAL PROGRAMS</b>			
The school will coordinate and integrate parent and family engagement programs and activities to guide parents how to help their child at home.			
<b>Coordination with Other Programs</b>	<b>Activity</b>	<b>How Will Participation in the Activity Teach Parents to Help Their Children at Home</b>	
<input checked="" type="checkbox"/> Title III (Tutoring for English Learners) <i>if applicable</i>	Support Services	Strategies provided to parents of EL students will help enhance their academic performance	
<input checked="" type="checkbox"/> Title IX, Project UP-START	Support Services	Resources provided to families in transition will help students overcome barriers to learning.	
VPK	Meetings and Workshops	Strategies provided to parents of VPK students will help build a strong academic foundation.	





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FLEXIBLE PARENT MEETINGS			
With Title I supplemental PFE funds, the school will provide activities such as, webinars, teleconferences, video conferences, conduct home visits, and other services related to parent and family engagement on a flexible schedule.			
Flexible Meetings	Meeting/Activity		
9. Minimum of two (2) flyers in multiple languages, of school based parental activities, with accessibility accommodations and translation services disclaimer (demonstrating flexible meetings at different times of the day)	EESAC Meeting		
	Annual Parent Meeting About the Benefits of the Title I Schoolwide Program		
BUILDING CAPACITY			
The school will implement activities that build the capacity for meaningful parent and family engagement. The activities implemented by the school will help to build relationships with the community in order to improve student achievement. Additionally, the school will provide resources and training to assist parents and families to work with their child(ren), and provide other reasonable support for parent and family engagement via the activities below.			
Activity/Tasks	Title of Person Responsible	Resources Provided	
Annual Parent Meeting About the Benefits of the Title I Schoolwide Program	Assistant Principal	PowerPoint Presentations	
EESAC Meetings	Counselor	Flyers	
Parent & Family Engagement Workshops	CIS/CLS	Handouts	
STAFF DEVELOPMENT			
The school will provide professional development opportunities to encourage and educate staff, which may include:			
<ul style="list-style-type: none"><li>• How to value and utilize the contributions of parents and families;</li><li>• How to reach out to, communicate with, and work with parents and families as equal partners;</li><li>• How to implement and coordinate parent and family programs; and</li><li>• How to build upon ties between parents and families and the school.</li></ul>			
Activity	Title of Person Responsible	Parent and Family Engagement Focus Area	Documentation
<input checked="" type="checkbox"/> District-sponsored Title I Facilitator/ School-site Administrator training sessions	Administrator	Implementing/ Coordinating parent/family programs	Agenda, handouts, PowerPoint presentation, implementation of knowledge gained, and Master Plan Points from MyLearningPlan Professional Development Management System
<input checked="" type="checkbox"/> Community Involvement/ Community Liaison Specialists (CIS/CLS) training sessions	CIS/CLS	Implementing/ Coordinating parent/family programs	Agenda, handouts, PowerPoint presentation, implementation of knowledge gained, and Master Plan Points from MyLearningPlan Professional Development Management System
<input checked="" type="checkbox"/> Faculty/Staff training sessions	Assistant Principal	Implementing/ Coordinating parent/family programs	Agenda, handouts, PowerPoint presentation, implementation of knowledge gained, and Master Plan Points from MyLearningPlan Professional Development Management System





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			each language as applicable: English, Spanish, and Haitian-Creole)
<b>BARRIERS</b>			
Provide a description of any barriers that prevented parents from participating during the previous school year. Describe the steps the school will take for the coming school year to overcome these barriers (with attention to parents/families with disabilities, limited English speakers, and parents/families of migrant children) [ESEA Section 1116].			
<b>Barriers Areas</b>	<b>Plan of Action (Steps)</b>		
Homelessness	Provide parents with resources from Project Upstart to include uniforms and bus passes if needed. Refer parents to community agencies to provide additional resources to parents; i.e. gift cards. Provide tutoring, academic interventions and/or attendance counseling as needed.		
Work Scheduling Conflict	Provide parents with multiple opportunities to attend meetings/ workshops. Provide parents with a variety of times to attend parent conferences in person and via online platform.		
<b>PARENT AND FAMILY FEEDBACK</b>			
Each year, our school encourages parents and families to work in collaboration with the school to develop, review, and revise the Title I School-Level Parent and Family Engagement Plan (PFEP). The PFEP is a tool that is used to determine how well our school is partnering with you and promoting your involvement in your child's education throughout the school. Your feedback is important in helping us in continually improving the PFEP and the parent and family engagement program at our school. We have provided contact information below so that you can learn about the different ways you can be a part of this home school connection. Thank you!			
Title I Compliance Facilitator Name:	Potria Burch		
Title I Compliance Facilitator Contact Information:	305-892-4000		
<i>This plan is aligned with Section 1116 of the Every Student Succeeds Act</i>			
<b>Deadline to submit the Title I School-level Parental &amp; Family Engagement Plan (PFEP) is Friday, October 28, 2022.</b>			